

MINUTES OF NOVEMBER 5, 2002  
PARAMEDIC TASK FORCE MEETING  
Media Room  
Sacramento Airport

<u>MEMBERS PRESENT</u>	<u>EMSA STAFF PRESENT</u>	<u>ALTERNATES PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>ALTERNATES ABSENT</u>
Sabina Imrie Tom McGinnis Jan Ogar Jim Pointer Kevin White	Nancy Steiner Connie Telford Bonnie Sinz  Guest: Jeff Schneider, CE3000	Mike Metro	Dean Anderson Debbie Becker Bill Bower Darryl Cleveland Terry Crammer Carol Gunter Jim Holbrook Bill Koenig Kym Mitchell Kevin Rittger Cheryl Smith	Linda Anderson Nancy Eubanks Nancy Justin Dick Mayberry Linda Mulgrew Ray Navarro David Nevins Frank Pratt

**I      Setting of the Agenda**

There were no changes to the agenda.

**II      Review and Approval of September 3, 2002 Meeting Minutes**

The September 3, 2002 minutes were approved with no changes.

**III      Review and Approval of Minutes of the October 1 & 2, 2002 Joint EMT-I Task Force/Paramedic Task Force Meeting on Continuing Education**

The October 1 & 2, 2002 minutes were approved with no changes.

**IV      Review of the Latest Draft (November 2002) of Proposed Changes to the CQI Provisions of the Paramedic Regulations and Review of the Latest Draft of the EMS System Evaluation and Quality Improvement Program Model Guidelines**

Bonnie Sinz advised the members of the PTF that there were 3 items that needed to be discussed at this meeting:

- 1) The Vision D group would like this document available as a draft at the Vision Conference in December as a way to begin to disseminate the Guidelines. The Vision D group also requested that a "Paragraph of Intent" be written by the PTF for the Guidelines to go with the Guidelines document.

The PTF members discussed an outline for the "Paragraph of Intent" and Mike Metro volunteered to draft the "Paragraph of Intent" to go with the Guidelines to be presented to the Vision Leadership Team prior to the Vision Conference.

- 2) Review the regulation language regarding CQI again now that the EMS System Evaluation & Quality Improvement (EQIP) Guidelines are nearing completion.

It was agreed that the regulatory language should be removed from the EQIP Guidelines document and the sections of the regulations applicable to the sections of the EQIP Guidelines be referenced.

- 3) Review the role of the local EMS agency document developed by Mike Metro, Kevin White and Jim Pointer and discuss how to incorporate this document into the Guidelines.

Bonnie Sinz asked the members of the subcommittee that developed the role of the local EMS agency document to present it to the PTF members. The subcommittee members explained that one of the weaknesses identified in the Guidelines document was that the responsibilities of the local EMS agency were not well defined and were not in line with the original intent of the Guidelines document which was to be evaluation and quality improvement guidelines for the entire EMS system. Based on considerable discussion, Bonnie will work on rewording the table in Appendix V to match the eight components of an EMS system organizational structure and to list them under "Organization Structure" at the beginning of the EQIP Guidelines and blend in some of the broader references of the subcommittee's document into the EQIP Guidelines document. The specifics of the subcommittee's document will be discussed in more detail at a future meeting.

The PTF members also discussed continuing as a task force or advisory group and the members in attendance at this meeting agreed they would like to continue.

#### **V      Review and Discuss Draft of Proposed Continuing Education Regulation Revisions from the Joint EMT-I/Paramedic Task Force Meeting**

The discussion continued on whether CE should be maintaining competency levels or enhancing paramedic education. After some discussion, there was a suggestion that CE cover both. It was proposed that one half of the CE cover topics contained in the US DOT National Standard Paramedic Curriculum that could be completed by using a variety of delivery formats. The other half of the CE hours required could be less structured. There was also a suggestion that CE courses include a testing component after each CE course and that skills competency be validated by the employer. It was suggested that it should be clarified in the regulations that skills competency monitoring/validation is the responsibility of the EMS provider employer.

After a lot of discussion regarding the hours required for CE, it was noted that without compelling evidence to increase or decrease the number of hours required for CE, a study should be done in the future to determine if there needs to be a change in the number of hours required for CE. There was also a suggestion that there be an inactive licensure status for those paramedics that are not currently working in the field as a paramedic but want to maintain their paramedic license, since there is currently no mechanism to assess the skills competency of non-working licensed paramedics.

Nancy Steiner will draft proposed language based on discussion at this meeting and include it in the Paramedic Regulations revisions for review at the next meeting.

#### **VI      Schedule Next Meeting**

The next meeting will be January 7, 2003 in Burbank.

#### **VII      Adjournment**

The meeting adjourned at 4:00 p.m.